

## Hilborough Parish Council

I hereby give you notice of Hilborough Parish Council meeting to be held at Mills  
Memorial Hall at 7pm on  
All Councillors are summoned to attend, Press and Public are warmly invited to  
attend

10<sup>th</sup> March 2026

Mrs Tiffany Cox

*T.Cox*

Clerk to the Parish Council

### AGENDA

- 1. Apologies**
  - 1.1 To consider accepting apologies for absence.
- 2. Declarations of interest**
  - 2.1 To record declarations of interest from members on any item to be discussed.
- 3. Minutes**
  - 3.1 To approve the minutes of the meeting held on the 20<sup>th</sup> of January 2026.
- 4. Public Participation**
- 5. To receive updates from previous meetings**
  - 5.1 To receive an update on a refund of the new SAM2 battery from NCC.
  - 5.2 To receive an update on the leaning trees opposite the junction of Westgate Street (A1065).
  - 5.3 To receive an update regarding the overgrown vegetation near the Village Hall behind the recycling bin.
- 6. Finance**
  - 6.1 To approve payments list, and any additional payments presented at the meeting.

Unity	Monthly Bank Fee	£ 6.00	£ -	£ 6.00
Unity	Credit Interest	£ -	£ -	£ -
N Power	1.1.2026 - 31.01.2026 INV IN14961661	£ 81.10	£ 4.06	£ 85.16
Cozens	Streetlight Maintenance INVOICE-10298	£ 20.00	£ 4.00	£ 20.00
Tiffany Cox	Month 11 February 2026	£ 271.10	£ -	£ 271.10
HMRC	Month 11 HMRC - ( £65.40) not paid as in credit	£ -	£ -	£ -
Unity	Monthly Bank Fee	£ 6.00	£ -	£ 6.00
Npower	1.2.2026-28.02.2026 INV IN15082949	£ 66.80	£ 3.34	£ 70.14
NPTS	Yearly Subscription 30526	£ 102.53	£ 20.51	£ 123.04
Microsoft	Microsoft Yearly Subscription	£ 115.20	£ 23.04	£ 138.24
<b>Credits</b>				
Unity	Credit Interest	£ 16.35	£ -	£ 16.35

- 6.2 To receive an update regarding HMRC credit.

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Website: <https://www.hilboroughpc.info/>

MOB: 07517766286

- 6.3 To receive an update regarding closing of Barclays account and transfer of funds.
- 6.4 To receive three quotes to complete Assertion 10 and AGREE any action.
- 6.5 To review the Financial Regulations and AGREE any action.
- 6.6 To consider a donation to the Village Hall.
- 7. **Correspondence**
  - 7.1 South Pickenham - Notice of Planned Temporary Road Closure at C768 The Street to Facilitate Safe Pole Tests 26/2 – Circulated.
  - 7.2 Great Cressingham, Water End - Emergency temporary road closure owing to burst water main [Anglian Water] [STRO14340] – Circulated.
- 8. **Planning applications** (if any)  
None.
- 9. **Highways issues** – update and review, and decide any actions (standing item)
  - 9.1 To receive an update regarding ongoing highway issues relating to line work and chevrons.
  - 9.2 To receive an update regarding the broken pavement on the left hand side of Westgate Street near the Village Hall.
- 10. **Flooding** – update and decide any actions (standing item)
- 11. **Parish Emergency Plan** – update and decide any actions (standing item)
  - 11.1 To review current emergency plan, make relevant amendments and AGREE any action.
- 12. **Items to be included for next Meeting** - Information Only
- 13. **Date and time of next meeting** – 19<sup>th</sup> May 2026