

Hilborough Parish Council

Minutes of Hilborough Parish Council meeting held at Mills Memorial Hall at 7pm
on 18th November 2028

In Attendance: Cllrs C Cox (Chair), C Moore, D Ware, Mr S Newnham, P Nelson

Clerk: Mrs T Cox

Members of the public: 1

Meeting opened 19:01pm.

1. Apologies

Apologies were accepted for Cllrs Sharan Newnham and A Steward had prior engagements.

2. Declarations of interest

None.

3. Minutes

The minutes of the meeting held on 16th September 2025 were APPROVED as a true and correct record and signed by the Chair.

4. Co-Option

It was RESOLVED to co-opt Paul Nelson as a Parish Councillor, PROPOSED Cllr C Cox, SECONDED by Cllr Mr S Newnham. The declaration of acceptance to office was signed and Cllr P Nelson joined the meeting.

5. Public Participation

County Cllr F Eagle gave an update on the £5000 grant he had received for the 'Community Fund'. He explains that £3500 has been used for equipment, games and a barbeque which will be free for use and bookable via an online booking system. This will be stored at North Pickenham and the main purpose is for Parish Councils to be able to use these at village fetes and sales either as paid activities to help generate income or for free to help encourage footfall to events.

Cllr F Eagle also spoke on the Election for the Mayor of Norfolk and Suffolk in May 2026 and explains that a Local Government reorganisation may occur in 2028.

6. Updates

6.1. It was noted that the price for a replacement SAM2 battery is £84.00+VAT with a delivery charge of £7.50. It was AGREED to purchase 1 new battery.

6.2. It was noted that the estimate cost for 1 'Horse' sign and one new post on Westgate Street would cost in the region of £1600 and it would be eligible for the PPS. It was agreed between the Cllrs that this option would not be a financially viable option at the moment as it would not have the desired effect of reducing traffic speed. Cllr C Moore explains that the current signs are too close to the village, and the sign is just after a blind bend. An idea of refuse bin stickers was raised, and County Cllr F Eagle stated that flashing 'Horse' signs from Westcotec had been of benefit in other parishes. It was AGREED that this is not currently financially viable with a price estimate of £5500/£6000. It was

Email: hilboroughparishclerk@gmail.com

Website: <https://www.hilboroughpc.info/>

Tel: 07517766286

discussed that a collapsible 'slow down' sign may be of benefit for placing along the road to encourage traffic to slow down before entering the village.

7. Finance

7.1. The bank reconciliation was received.

7.2. The budget expenditure report was received.

7.3. It was noted that the Unity T1 account has been opened and a cheque book has been received. All Cllrs have received relevant paperwork and the switchover from Barclays to Unity will be completed in the next few weeks.

7.4. A donation to the village hall was discussed as it was noted that the boiler and electric cooker will need replacing soon, this was AGREED to be discussed at the next meeting.

7.5. A draft budget was considered by Cllrs and it was noted that there may need to be an increase in 'Road Safety' to enable action for current speeding issues. Possible amendments to be made and budget to be agreed at the next meeting.

8. Highways issues

An email was received from highways detailing that work is due to begin week commencing 1st December for junction markings.

The chevrons were also identified as needing repair and technicians have raised the job to contractors to begin sourcing replacements.

9. Flooding

It was noted that during recent heavy rain that there were not any issues.

10. Items to be included for next meeting

10.1. Draft budget

10.2. Highway Update

10.3. Emergency plan update

10.4. Quotes for moving to GOV domain and email.

11. Date and time of next meeting

20th January 2026 at 7pm

Meeting closed 20:06pm.

Signed:

Dated: