

Hilborough Parish Council

I hereby give you notice of Hilborough Parish Council extraordinary meeting to be held at Mills Memorial Hall at 7pm on 1st of June at 1:15pm

All Councillors are summoned to attend, Press and Public are warmly invited to attend

27th May 2026

Mrs Tiffany Cox

T.Cox

Clerk to the Parish Council

AGENDA

- 1. Apologies**
To consider accepting apologies for absence. Carol and Paul
- 2. Declarations of interest**
 - 2.1 To record declarations of interest from members on any item to be discussed.
- 3. Minutes**
 - 3.1 To approve the minutes of the meeting held on the 19th of May 2026.
- 4. Date and time of next meeting – 21st July 2026.**

Under Section 1 of the Public Bodies (Admission to Meetings) Act 1960, the Council will move to exclude the press and public for the remaining items of the agenda, by reason of the confidential nature of the business.

- 5. Staffing Matters**
 - 5.1 To note that Tiffany Cox has resigned for the position of Parish Clerk and Responsible Financial Officer and the contract will cease from 20th June 2026.
 - 5.2 To appoint Sarah Hunt as Locum Parish Clerk and Responsible Financial Officer and ratify terms of employment.

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